

# Garden Ridge®

THE HOME DECOR MARKETPLACE

April 5, 2000

Dear Valued Garden Ridge Vendor:

Garden Ridge has recognized the need to implement more advanced procurement techniques to enable us to control costs and reduce inventory investment. Garden Ridge believes that the corporations which will survive and grow in the competitive environment of the future are those who take advantage of technology. Toward this end Garden Ridge is committed to an aggressive Electronic Data Interchange (EDI) program. It is important to our continued business relationship that you join us in this program. We are confident that your company will likewise benefit from this technology.

Our plan for EDI will begin with Garden Ridge transmitting the electronic Purchase Order (850) in ANSI X12 version 4010 to our trading partner's. We are requesting that you respond with an Invoice (810) and Advance Ship Notice (856) in ANSI X12 version 4010. In order to assist you in becoming an active EDI supplier, Garden Ridge has asked its VAN (Value Added Network), GEIS (GE Information Services), to work with you. If you are not currently doing EDI, you will need to invest in EDI Software and select a Value Added Network. A GEIS representative will contact you within the next couple of weeks to discuss the Garden Ridge implementation process and to assist you with the products and services needed to participate. We anticipate having your company actively exchanging EDI documents with Garden Ridge by **July 21, 2000**.

This package contains general information that will help get you started as an EDI supplier to Garden Ridge. The enclosed Trading Partner Agreement must be returned to Paula Delgado-Brown (fax: 281-578-0999) by 05/12/00. To begin the EDI implementation process, please contact:

**GEIS (GE Information Services)**

If you are **New** to EDI, call:

1-800-334-5669, option 3


If you are **EDI capable** and ready to begin testing call:

1-800-599-4939, X 1333

If you have any business questions, please contact Paula Delgado-Brown at (281) 579-7901 X 483.

Thank you in advance for your cooperation.

Sincerely,



**Paul Davies**  
CEO